



**Home Owner's  
Association  
Outdoor Improvement Approval Form**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Describe the outdoor improvement you would like to make to your property (e.g., a structure, a fence, tree removal and a non-holiday decoration). Please sketch, on the back of this form, a picture of your property and indicate the location of the improvement. Be as specific as possible when describing the construction materials and methods to be used. For fences a sketch of the front of the fence. For sheds a picture of a completed shed and colors to be used. Attach additional documentation to fully describe your improvement. Please allow at least 30 days for final approval.

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**\*\*\*\*\*Return Form to the Clubhouse Drop Box\*\*\*\*\***

Do not write below this line

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Date Received: \_\_\_\_\_ Property surveyed? \_\_\_\_\_ Date of survey: \_\_\_\_\_

Final Approval granted \_\_\_\_\_ Final Approval declined \_\_\_\_\_

Signature: \_\_\_\_\_

Explanation/Suggestions:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_