



# Home Owner's Association Outdoor Improvement Approval Form

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Start Date: \_\_\_\_\_ Projected End Date: \_\_\_\_\_

Describe the outdoor improvement you would like to make to your property (e.g., a structure, a fence, tree removal, non-holiday decoration). Please sketch, on the back of this form, a picture of your property and indicate the location of the improvement. Be as specific as possible when describing the construction materials and methods to be used – for fences, a sketch of the front of the fence – for sheds, a picture of a completed shed and colors to be used. Attach additional documentation to fully describe your improvement. PLEASE ALLOW AT LEAST 30 DAYS FOR THE FINAL APPROVAL.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*\*\*\*Return Form to the Clubhouse Drop Box\*\*\*\*\***

Do Not Write Below This Line

Date Received: \_\_\_\_\_ Property Surveyed? \_\_\_\_\_ Date of Survey: \_\_\_\_\_

Final Approval Granted \_\_\_\_\_ Final Approval Declined \_\_\_\_\_

1. Signature, Board Member, date: \_\_\_\_\_

2. Signature, Architecture Committee, date: \_\_\_\_\_

3. Signature, Covenant Committee, date: \_\_\_\_\_

Explanations/Suggestions: \_\_\_\_\_

\_\_\_\_\_